



open hearts
open minds
open doors

San Luis Obispo

1515 Fredericks St. SLO 805.543.7580

United Methodist Church

ROOM RENTAL FEE SCHEDULE

<u>Room</u> (abbreviation)	<u>Seating Capacity</u>	<u>Fees</u> Fees listed below are for the first four hours of use. Additional use will be charged at an hourly rate.
Sanctuary (S) <i>Please remember that the Sanctuary is NOT just a meeting room, it is a Sacred Space</i>	250 chairs Reservation of Sanctuary automatically includes use of the Narthex (lobby)	\$500 for first 4 hours \$125 for each additional hour \$100 without A/V, no set-up, not a performance or event <i>Additional custodial fees may apply depending on setup requirements</i>
Methodist Activity Center (MAC)	22 tables x 7 people = 154 people	\$450 with kitchen use to prepare a meal** \$350 with kitchen use for refreshments only*** \$50 for MAC with NO setup or food, max. 20 people
Kitchen (K)	*	\$100 for preparation of a meal, only**
Wesley Building (WB)	Tables: 50 people OR Rows of chairs: 70	\$25 <i>The Wesley Building Lounge furniture is not to be moved for any reason.</i>
Wesley Kitchen	*	The Wesley Kitchen is only available for use to provide light refreshments, potluck or catered meals that <i>do not</i> involve use of kitchen appliances. The Wesley Kitchen is <i>not</i> available to rent for use to prepare a meal.
Terrace Room (T)	5 Tables x 7 people = 35 OR Rows of chairs: 45 people Lecture at tables: 25 people	\$25
Bell Tower Room (B)	5 Tables x 7 people = 35 OR Rows of chairs: 45 people	\$25
Jr./Sr. High Room (JSH)	*	\$25 for use of both halves of the room.
Music Room (M)	30 chairs*	\$25
Conference Room (C)	20 people*	FREE use by the community for meetings with 20 or fewer people.
Nursery	*	Free with rental of any other room; see fingerprinting requirements in Facility Use Policy

* Use of this room is limited to its current setup. Other furniture arrangements are not allowed.

** Use of the **kitchen to prepare a meal** requires the involvement of our Kitchen Coordinator at an additional fee to train cooks in the use of our equipment including the stove, oven, convection oven, dishwasher and coffee makers. *Use of supplies provided in the cupboards is at the discretion of the Kitchen Coordinator.*

***Use of the **kitchen** for refreshments including use of the refrigerator, freezer, ice maker, counters, sinks and microwave is included in the MAC room use fee. You may bring in your own coffee makers. *Use does not include supplies provided in the cupboards.*

The fine print...

A security deposit is required for any use of SLOUMC facilities. The check will be deposited and held in the church account, to be refunded after completion of the event and inspection of the room(s).

- Sanctuary, MAC or Kitchen: \$500.
- All other rooms: \$200 for recurring events \$100 for one-time events
- The cost of any repairs, replacement, damage or additional custodial work will be deducted from your security deposit.
- If an unusual demand for custodial time is required for room setup, an additional fee may be assessed.

Service	Fee
Custodian/Sexton	\$50 per hour
Organist	\$125 (includes consulting, rehearsal, pre-ceremony, and ceremony)
Audio/Visual (A/V) Technician	\$100 per event
Kitchen Coordinator	\$75 per event
Event Coordinator	\$75 per event
Wedding Coordinator	\$175 per event
Parking Lot Shuttle Service	\$40 per event

Equipment	Fee
Portable Sound System	\$25 per event
Piano Move to the Chancel area	\$100 per move, to be contracted professionally